

## Summary of carboNZero certification:



Calder and Lawson House of Travel Ltd  
Calder and Lawson Tours Ltd  
Agri-Travel International (NZ) Ltd

*Calder and Lawson House of Travel Ltd meets the requirements of carboNZero<sup>Cert</sup>™ certification having measured its greenhouse gas emissions in compliance with ISO 14064-1, committed to reducing its emissions and neutralised the remaining unavoidable emissions in respect of the operational activities of its organisation including Calder and Lawson Tours Ltd and Agri-Travel International (NZ) Ltd.*



CALDER & LAWSON TOURS

**Introduction<sup>1</sup>** – Calder and Lawson House of Travel Ltd, Calder and Lawson Tours Ltd and Agri Travel International Ltd are all located at 455 Grey Street, Hamilton. All businesses share the same office space, office facilities and work closely together to deliver their business services.

**Calder and Lawson House of Travel Ltd** is a member of the House of Travel Group. The House of Travel Group for Australia and New Zealand has 90 retail outlets (with specialist corporate, adventure and leisure and group travel outlets) throughout New Zealand, its own aggregated booking website and two wholesale companies (both inbound and outbound). The Group is privately owned and operated.

Calder and Lawson House of Travel Ltd is an owner-operated business within the House of Travel Group. The business has a House of Travel retail outlet and Orbit Corporate office located at 455 Grey Street, Hamilton.

The business draws upon branding and tools developed and marketed by the House of Travel Group, and namely Orbit Corporate Travel and House of Travel.

The core business function is the booking of domestic and international travel, whilst specialty travel services are provided within each arm of the business.

- Orbit Corporate Travel is a brand of the House of Travel Group specialising in full solution travel management to corporate clients. This is achieved by the use of dedicated account managers and resources exclusive to each client, consultancy on travel policies, consolidated reporting and door to door support of travellers.
- The House of Travel brand specialises in providing travel management services to the leisure market.

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<sup>1</sup> **Disclaimer:** This Disclosure Statement is a summary of the verified information considered for certification and the certification decision. It should not be taken to represent the full submission for certification. While every effort has been made to ensure that the information in this Disclosure Statement is accurate and complete, Landcare Research does not, to the maximum extent permitted by law, give any warranty or guarantee relating to the accuracy or reliability of the information.

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More information is available at <http://www.cnl.co.nz>

**Calder & Lawson Tours** concentrate on the concept of travelling to learn. Over 20 tours are offered, including Walking Holidays, a fully inclusive Journeys tour and the successful Travel & Learn Tours. Calder and Lawson Tours Ltd is a sister company to 22 year old Calder and Lawson House of Travel, with founding director Alastair Calder overseeing the planning, strategic direction and development of our company. More information is available at <http://www.calderandlawsonstours.co.nz/>

**Agri-Travel International (NZ) Ltd**, is an associated company that has a primary focus on providing specialised agricultural tours and travel to International visitors to New Zealand, however recent expansion has been to include the organisation of a variety of travel within New Zealand, as well as coordinating groups and tours from New Zealand.

Agri Travel is an accredited Qualmark Inbound Tour operator, which is now mandatory as a member of ITOC (Inbound Tour Operators Assn). Qualmark is New Zealand's official mark of quality for tourism, with the specific aim of extending and enhancing environmental and social assessment criteria for all aspects of the New Zealand travel industry including not only Tour Operators but also venue providers, visitor activities, transport and services providers. For tourism businesses, this means meeting some 'minimum requirements' in this area, along with recognising operators who are actively participating in energy efficiency, conservation initiatives, waste management, community activities, and water conservation. As an accredited Qualmark Tour Operator, Agri Travel deals with other accredited Qualmark organisations ensuring a consistent standard of service to customers

More information is available at <http://www.agritravel.co.nz/>

**For the purposes of this document the three businesses will be collectively referred to as Calder and Lawson and Associates.**

This is Calder and Lawson and Associates second GHG emissions inventory report covering the period from 01/09/2008 to 31/05/2009. The chosen base year calculated for this report is from 01/09/2007 to 31/08/2008.

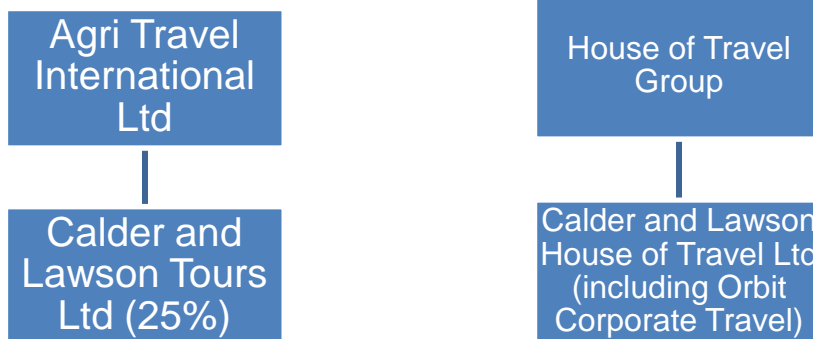
The reason for the change in measurement period is to allow Calder and Lawson and Associates to align with other House of Travel outlets GHG measurement periods. The measurement period 1 June – 31 May will be the new measurement period moving forward.

**Boundary** – the diagram below shows the organisational structure used for describing Calder and Lawson and Associates greenhouse gas (GHG) emissions inventory, and what business units were included in the carboNZero certification. Yellow business units were excluded from the certification.

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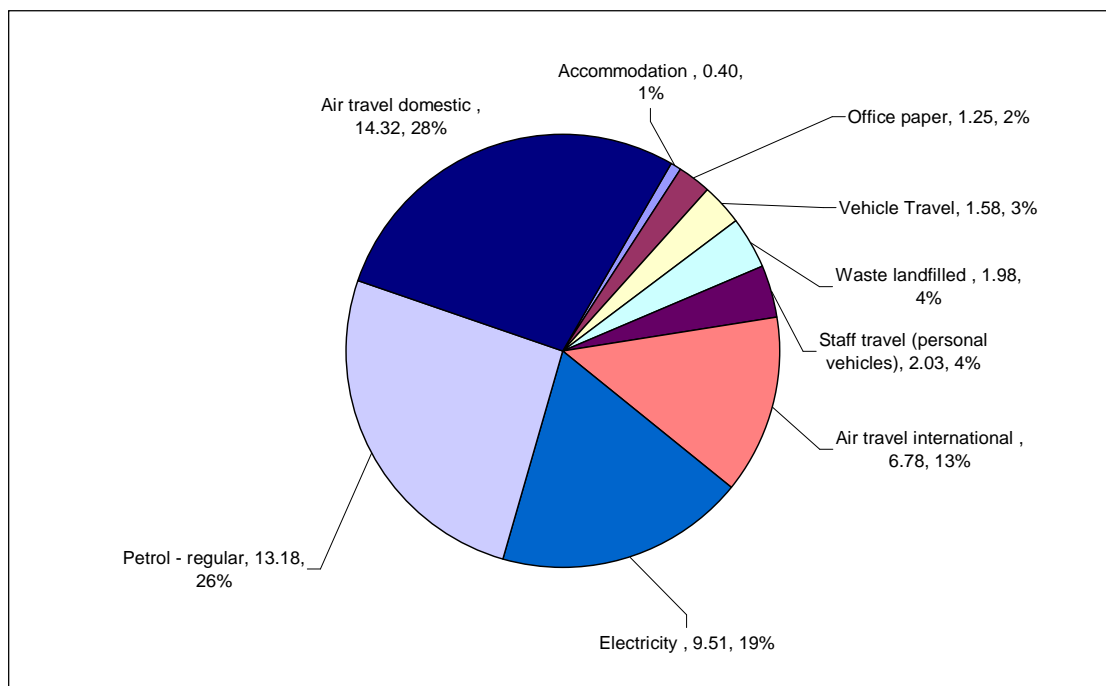


**Consolidation approach** – operational control

**Base year** – 01/09/2007 to 31/08/2008

**Measurement period** – 01/09/2008 to 31/05/2009

**GHG emissions source inclusions** – the diagram below shows the operational GHG emissions for Calder and Lawson and Associates by emissions source. Calder and Lawson and Associates total emissions for this period were 51.02 tonnes of CO<sub>2</sub>e for the 9 month period 01/09/2008 to 31/05/2009. To enable comparison with other organisations if this amount was extrapolated into a 12 month period then total emissions would be 68.03 tCO<sub>2</sub>e. This comprises of 14% Scope 1 emissions, 19% Scope 2 emissions and 67% Scope 3 emissions.



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### GHG emissions source exclusions –

- Courier use (less than 1% of total emissions)
- Educational/Famil activities (note that air travel and accommodation are included – other activities are excluded due to insufficient activity data and emissions factors)
- Outsourced IT (server) hosting and services (GHG emissions from outsourced IT services are likely to be insignificant in the context of the overall inventory)
- Taxi use, rental vehicle use (insignificant source of GHG emissions)

**GHG emissions reduction commitments** – Calder and Lawson and Associates has developed a GHG emissions reduction plan. Some projects in this plan include:

- Reducing Domestic Flight emissions
- Reducing Company Vehicles emissions
- Implement Staff Volunteer Days which directly benefit our environment – e.g. Planting Trees
- Continue to reduce paper usage

### GHG emissions reduction report against last year's plan –

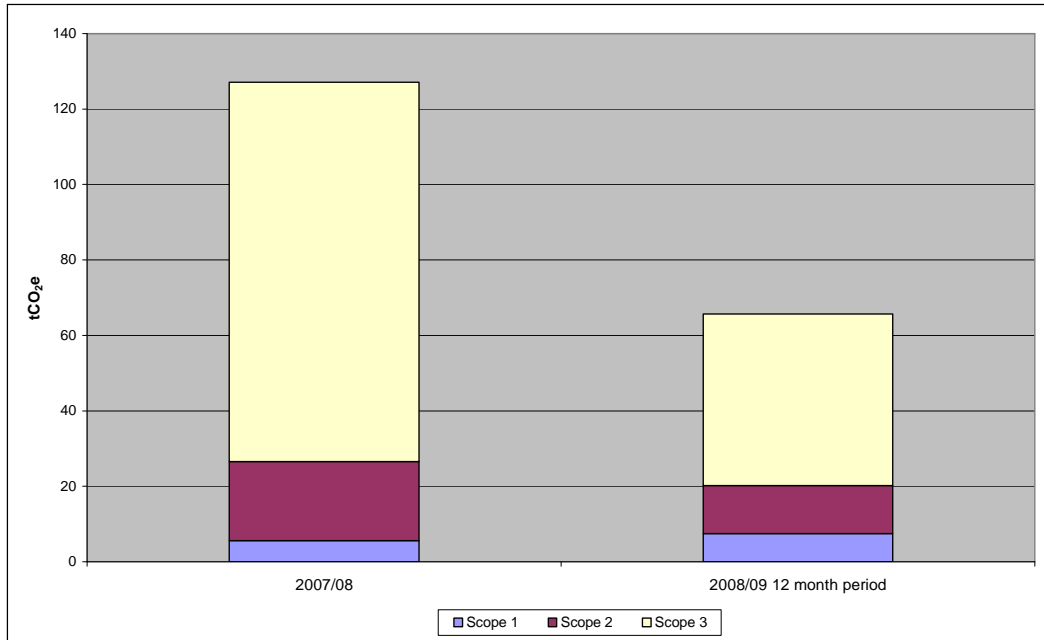
This is Calder and Lawson and Associates second emissions inventory report. Total GHG emissions for Calder and Lawson and Associates were 68.03 tonnes of CO<sub>2</sub>e for the 12 month 2008/09 period (based on taking the 9 month measurement and extrapolating into 12) whilst there were 127.08 tonnes of CO<sub>2</sub>e for the base period 01/09/2007 to 31/08/2008. This is a decrease of 59.88 tonnes CO<sub>2</sub>e.

There is potential that as the second year measurement is based on an extrapolation of nine months data, the three months not included (1 June – 31 August), may be a time of high GHG emissions for the organisation. However given the nature of the business (office based emissions, petrol and air travel) it is unlikely. Although the missing period is winter and heating costs (electricity) may contribute to some GHG output. Next year's emissions inventory report will provide further analysis. The biggest changes were increases in petrol use, and decreases in electricity (most likely as a result of a decrease in Emissions Factor) and international air travel.

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**Offset** – 52 tonnes CO<sub>2</sub>e. Gold Standard VERs<sup>2</sup> from Meridian Energy PRE Windpower project serial numbers 343247 - 343298 have been cancelled in the carboNZero programme register.

**Verified by** – Deloitte

**Threshold of materiality** – excluded emissions do not exceed 5% of the total footprint for organisation and product boundary stated.

**Level of assurance** – reasonable assurance

**Certification status** – carboNZero certified “organisation” covering Calder and Lawson House of Travel Ltd, Calder and Lawson Tours Ltd and Agri-Travel International (NZ) Ltd.

**Certificate number** – 2010002J

**Valid until** – 30 November 2010.

Calder and Lawson House of Travel Ltd  
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<sup>2</sup> VERs are created by eligible projects for emissions reductions achieved up to the end of 2007.