

## Summary of carboNZero certification:

House of Travel Auckland City Ltd



*House of Travel Auckland City Ltd meets the requirements of carboNZero<sup>Cert TM</sup> certification having measured its greenhouse gas emissions in compliance with ISO 14064-1, committed to reducing its emissions and neutralised the remaining unavoidable emissions in respect of the operational activities of its organisation including its Orbit Corporate Travel, House of Travel and Adventure Travel outlets.*



**Introduction<sup>1</sup>** – The House of Travel Group for Australia and New Zealand has 90 retail outlets (with specialist corporate, adventure, leisure and group travel services) throughout New Zealand, its own aggregated booking website and two wholesale companies (both inbound and outbound). The Group is privately owned and operated.

The House of Travel Auckland City Limited is an owner-operated business within the House of Travel Group. The business has a House of Travel retail outlet and Adventure Travel retail outlet located in Parnell, Auckland<sup>2</sup>. An Orbit Corporate Travel outlet is located within the House of Travel office site.

The business draws upon branding and tools developed and marketed by the House of Travel Group, namely Orbit Corporate Travel and House of Travel.

The core business function is the booking of domestic and international travel, whilst specialty travel services are provided within each arm of the business.

- Orbit Corporate Travel is a brand of the House of Travel Group specialising in full solution travel management to corporate clients. This is achieved in use of dedicated account managers and resources exclusive to each client, consultancy on travel policies, consolidated reporting and door to door support of travellers.
- The House of Travel brand specialises in providing travel management services to the leisure market.
- Adventure Travel specialises in the provision of travel services catered to the leisure travel market.

Travel agent resources include web-based and IT tools are provided by the House of Travel Group to owner operator businesses.

---

<sup>1</sup> **Disclaimer:** This Disclosure Statement is a summary of the verified information considered for certification and the certification decision. It should not be taken to represent the full submission for certification. While every effort has been made to ensure that the information in this Disclosure Statement is accurate and complete, Landcare Research does not, to the maximum extent permitted by law, give any warranty or guarantee relating to the accuracy or reliability of the information.

<sup>2</sup> From 1 June 2009 the Adventure Travel brand is no longer used.

# Summary of carboNZero certification:

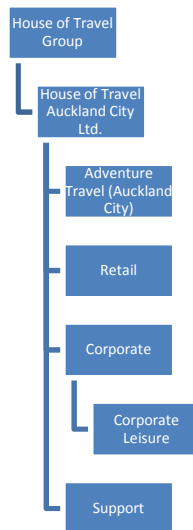


## House of Travel Auckland City Ltd

This is House of Travel Auckland City's second GHG emissions inventory report covering the period from 01/07/2008 to 31/05/2009. The chosen base year calculated for this report is from 01/07/2007 to 30/06/2008.

The reason for the change in measurement period is to allow House of Travel Auckland Ltd to align with other House of Travel outlets GHG measurement periods. The measurement period 1 June – 31 May will be the new measurement period moving forward.

**Boundary** – the diagram below shows the organisational structure used for describing House of Travel Auckland City's greenhouse gas (GHG) emissions inventory, and what business units were included in the carboNZero certification. Yellow business units were excluded from the certification.



**Consolidation approach** – operational control

**Base year** – 01/07/2007 – 30/06/2008

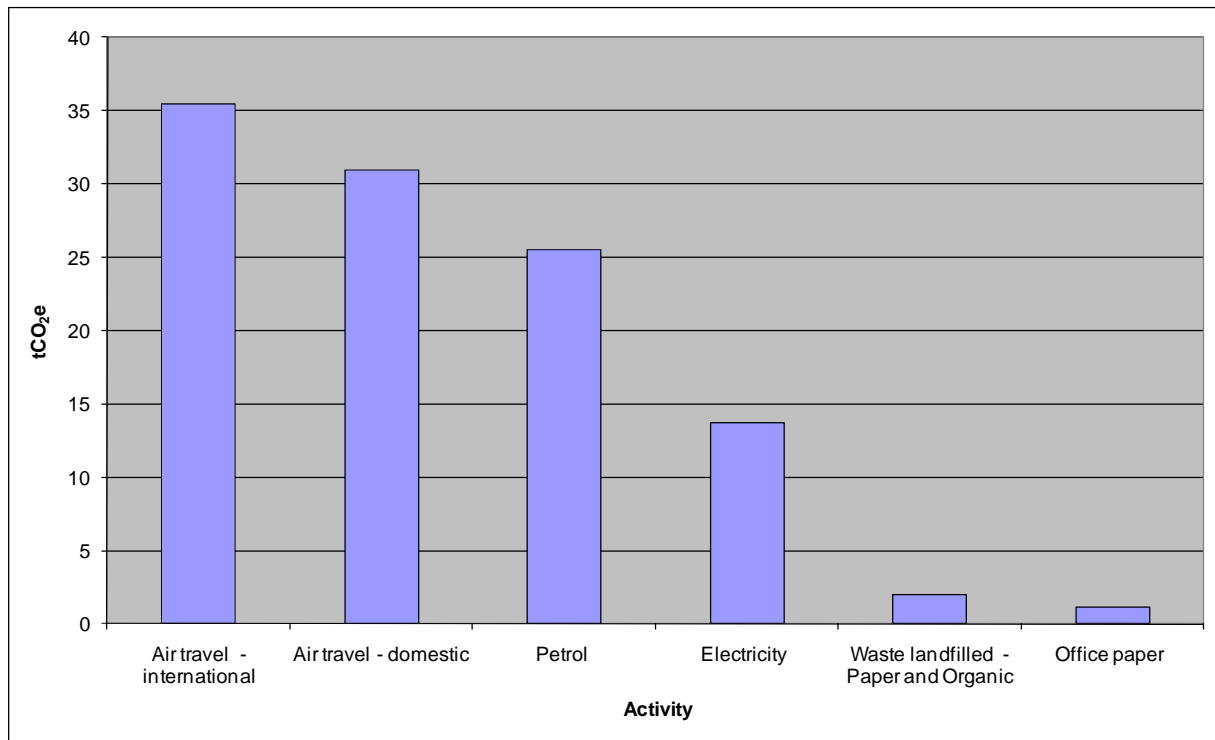
**Measurement period** – 1/07/2008 – 31/05/2009

**GHG emissions source inclusions** – the diagram below shows the operational GHG emissions for House of Travel Auckland City by emissions source.

The total GHG emissions for House of Travel Auckland City were 108.88 tonnes of CO<sub>2</sub>e for the 11 month period 01/07/2008 to 31/05/2009. To enable comparison with other organisations, extrapolating in the results to a 12 month period would lead to total emissions of 118.78 CO<sub>2</sub>e. This comprises of 23% Scope 1 emissions, 13% Scope 2 emissions and 64% Scope 3 emissions.

## Summary of carboNZero certification:

House of Travel Auckland City Ltd



### GHG emissions source exclusions –

- Accommodation used for business purposes, freight, taxi travel (all less than 1% of total emissions)
- Educational/Famil accommodation and activities (insufficient activity data and emissions factors are available)
- Outsourced IT (server) hosting and services (GHG emissions from outsourced IT services are likely to be insignificant in the context of the overall inventory)

**GHG emissions reduction commitments –** House of Travel Auckland City has developed a GHG emissions reduction plan. Some projects in this plan include:

- Reduction of fleet of cars to two from four (as the lease term expires).
- Travel will be reduced as the HOT conference is in Auckland this year therefore all the team will not be travelling to Christchurch as they did in 2009.
- Encourage electronic submission of data as opposed to printing and faxing.
- Increasing the number of employees with two screens to eliminate the need to print a document to refer to it while working in another system.

### GHG emissions reduction report against last year's plan –

This is House of Travel Auckland City's second emissions inventory report. As shown above, total GHG emissions for House of Travel Auckland City were 118.78 tonnes of CO<sub>2</sub>e for the 12 month 2008/09 period (based on taking the 11 month measurement and extrapolating it to 12 months), whilst there were 151.52 tonnes of CO<sub>2</sub>e for the first measurement period 01/07/2007 to 30/06/2008. This is a decrease of 32.74 tonnes CO<sub>2</sub>e. (Please note that total emissions for the base year were 147.81 tCO<sub>2</sub>e but for the purposes of this report electricity for the Adventure Travel office, of which only three months was

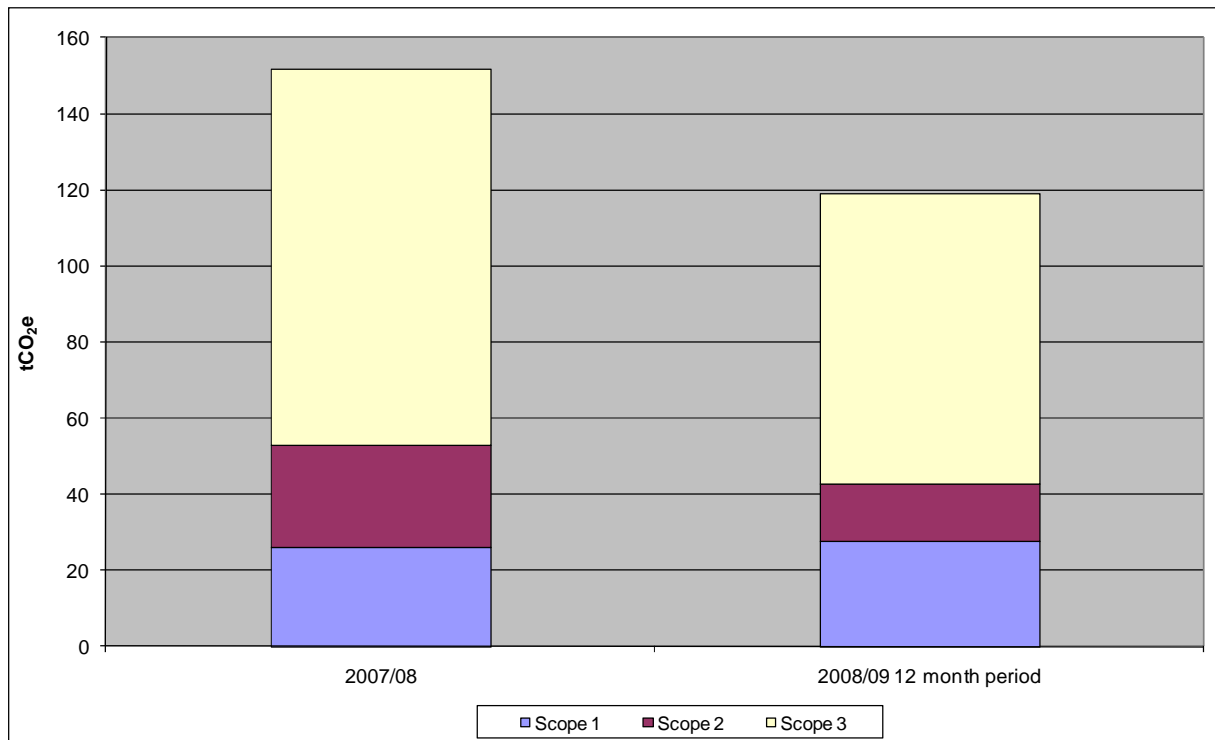
## Summary of carboNZero certification:



House of Travel Auckland City Ltd

included in the first report, was extrapolated to a 12 month period. This was done to enable a more meaningful comparison.)

The most significant increases occurred for domestic air travel, petrol and waste – however these were only minor. The most significant decreases were seen in electricity (due to a change to the emissions factor) and international air travel.



**Offset** – 109 tonnes CO<sub>2</sub>e. Gold Standard VERs<sup>3</sup> from Meridian Energy PRE windpower<sup>4</sup> project. Serial numbers 407030 – 407138 cancelled in the carboNZero programme register.

**Verified by** – Deloitte

**Threshold of materiality** – excluded emissions do not exceed 5% of the total footprint for organisation and product boundary stated.

**Level of assurance** – reasonable assurance

**Certification status** – carboNZero certified “organisation” covering Orbit Corporate Travel, House of Travel Auckland City and Adventure Travel Auckland.

**Certificate number** – 2010038J

**Valid until** – 30 November 2010

<sup>3</sup> VERs are created by eligible projects for emissions reductions achieved up to the end of 2007.

<sup>4</sup> PRE - Projects to Reduce Emissions is a New Zealand government scheme for projects that are eligible under the Joint Implementation initiative of the Kyoto Protocol – see [www.mfe.govt.nz](http://www.mfe.govt.nz).

## Summary of carboNZero certification:

House of Travel Auckland City Ltd



House of Travel Auckland City  
161 Parnell Road  
PO Box 37-334,  
CP31505,  
Central City, Auckland

Tel: +64 (0)9 355 7500  
Email: auckland@orbit.co.nz

[www.orbit.co.nz](http://www.orbit.co.nz)  
[www.hot.co.nz](http://www.hot.co.nz)