

Summary of carboNZero certification:

Northland Document Solutions Limited (Ricoh dealership)

Northland Document Solutions Limited meets the requirements of carboNZero^{Cert™} certification having measured its greenhouse gas emissions in compliance with ISO 14064-1, committed to managing and reducing its emissions and neutralised the remaining unavoidable emissions in respect of the operational activities of its organisation.



Introduction¹ – Northland Document Solutions Limited is an exclusive authorised Ricoh Dealership that specialises in document printing and management solutions in the Southland area that is committed to achieving and maintaining carboNZero certification. Some of the reasons why Northland Document Solutions Limited is undertaking the carboNZero small enterprise certification include; achieve bottom line cost savings, reduce GHG emissions, setting targets and systems for ongoing monitoring and to reflect Ricoh Group's global commitment to environmental sustainability.

Boundary – The boundary for the preparation of Northland Document Solutions Limited's greenhouse gas (GHG) inventory is for one site. All business activities have been included.

Consolidation approach – Operational control.

Base year – 01/04/2009 to 31/03/2010

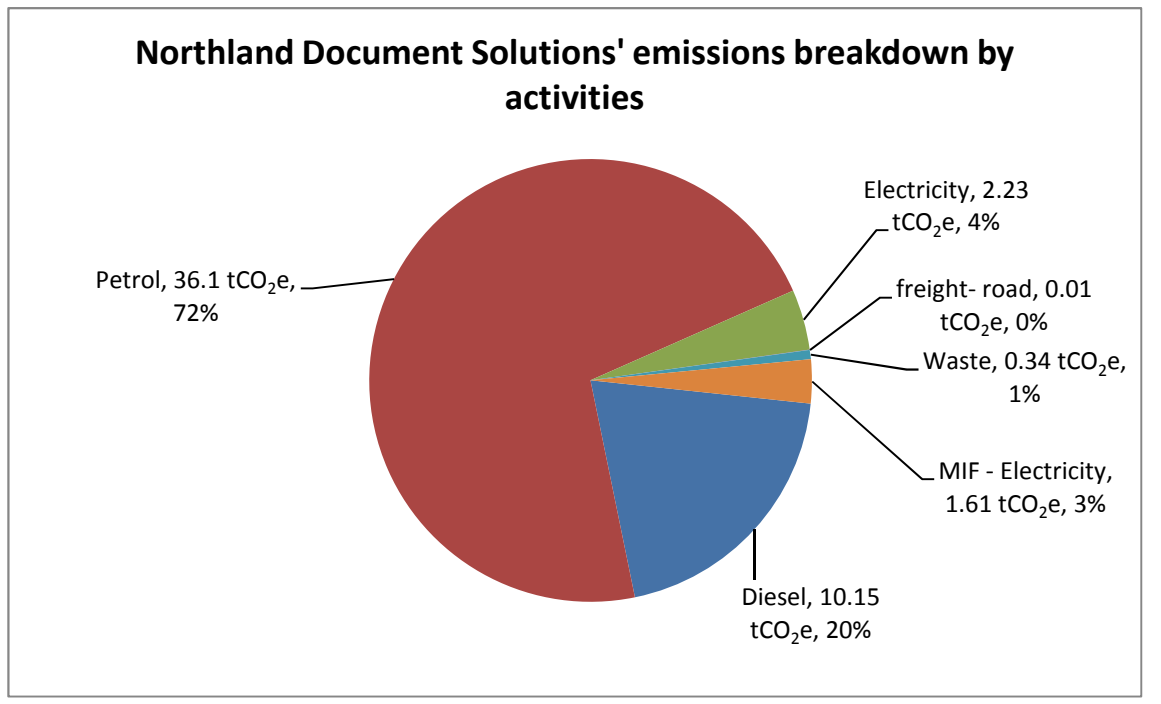
Measurement period – 01/04/2009 to 31/03/2010 (projected)

GHG emissions source inclusions – The diagram below shows the operational GHG emissions for Northland Document Solutions Limited by emissions source. Total emissions for this period were **50.42** tonnes carbon dioxide equivalents (tCO₂e). The breakdown for the total emissions by scope was Scope 1: 46.25 tCO₂e; Scope 2: 2.23 tCO₂e and Scope 3: 1.95 tCO₂e.

GHG emissions source exclusions – freight under 2kg was excluded from this inventory based on the de minimis rule.

¹ **Disclaimer:** This Disclosure Statement is a summary of the verified information considered for certification and the certification decision. It should not be taken to represent the full submission for certification. While every effort has been made to ensure that the information in this Disclosure Statement is accurate and complete, Landcare Research does not, to the maximum extent permitted by law, give any warranty or guarantee relating to the accuracy or reliability of the information.

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GHG emissions reduction commitments – HBDT has developed the following emissions management goals:

1. Reduce energy consumption by turning off lights and copiers at end of the day (April 2010)
2. Reduce courier use by incorporating toner deliveries into technicians' service roles (April 2010)
3. Reduce the amount of waste sent to landfills by recycling polystyrene (April 2010)

Offset – 51 tonnes CO₂e. Gold Standard VERs² from Meridian Energy PRE project. Serial numbers 343434 – 343484 cancelled in the carboNZero programme register.

Note: due to this inventory containing projected data at the time of certification a wash-up (reconciliation) was completed. This identified an additional 5.61 tCO₂e of emissions (total 56.04 tCO₂e). An additional 6 tCO₂e of PRE Awapuni landfill. Serial numbers 207798-207803 cancelled in the carboNZero programme register.

Verified by – carboNZero Strategic Business Unit

Level of assurance – Limited assurance

² VERs are created by eligible projects for emissions reductions achieved up to the end of 2007.

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Threshold of materiality – Excluded emissions do not exceed 5% of the total footprint for the small enterprise boundary stated.

Certification status – carboNZero certified small enterprise covering all operational emissions at one site.

Certificate number – 2010008J

Certification valid until – 30 June 2011